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### PROJECT OVERVIEW

# **Guenther Bridge – Fish Passage Improvement Project, 2025**

This project will improve aquatic organism passage at the Guenther property at 1633 Middle Fork Road, Onalaska Washington. The contracted work will involve removing the existing barrier culverts, installing geotextile wrapped riprap abutments, excavating a new channel through the road prism, installing a 26' x 14' prefabricated steel bridge (provided), replacing a pressurized 1-1/4" water line, constructing new bridge approaches, installing gravel surfacing, and applying seed and mulch to all disturbed soils. No excavation spoils will be wasted or deposited within a 100-year floodplain.

This project is funded by a grant from the Aquatic Species Restoration Program and the Salmon Recovery Funding Board, which are administered by The Washington State Recreation and Conservation Office. Washington State prevailing wage provisions apply to this project and contractors will be required to file a Statement of Intent to Pay Prevailing Wages to Department of Labor and Industries, as well as Affidavit of Wages Paid. The District will not make final payment until they receive evidence that the Affidavit form has been certified by L&I.

The project will be substantially complete by August 31, 2025, and physically completed no later than September 15. Lewis Conservation District has secured permit approvals from Washington Department of Fish and Wildlife, permits are included as an appendix; all permit conditions shall apply to contractor operations.

#### INTRODUCTION TO THE SPECIAL PROVISIONS

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The work on this project shall be accomplished in accordance with the *Standard Specifications for Road, Bridge and Municipal Construction*, most current edition, as issued by the Washington State Department of Transportation (WSDOT) and the American Public Works Association (APWA), Washington State Chapter (hereafter "Standard Specifications"). The Standard Specifications, as modified or supplemented by the Amendments to the Standard Specifications and these Special Provisions, all of which are made a part of the Contract Documents, shall govern all of the Work.

These Special Provisions are made up of both General Special Provisions (GSPs) from various sources, which may have project-specific fill-ins; and project-specific Special Provisions. Each Provision either supplements, modifies, or replaces the comparable Standard Specification, or is a new Provision. The deletion, amendment, alteration, or addition to any subsection or portion of the Standard Specifications is meant to pertain only to that particular portion of the section, and in no way should it be interpreted that the balance of the section does not apply.

Also incorporated into the Contract Documents by reference are:

• Manual on Uniform Traffic Control Devices for Streets and Highways, currently adopted edition, with Washington State modifications, if any

• Standard Plans for Road, Bridge and Municipal Construction, WSDOT/APWA,

1	current edition
2 3 4	<ul> <li>Stormwater Management Manual for Western Washington (SWMMWW), current edition</li> </ul>
5 6 7	Contractor shall obtain copies of these publications, at Contractor's own expense.
8 9	Division 1
10	General Requirements
11	•
12 13 14	Section 1-01, Definitions and Terms
15	1-01.3 Definitions
16 17 18 19	Delete the heading <b>Completion Dates</b> and the three paragraphs that follow it, and replace them with the following:
20 21	Project Contract Dates
22 23	Bid Opening Date
24 25	The date on which the Contracting Agency publicly opens and reads the Bids.
26	Award Date
27 28 29	The date of the formal decision of the Contracting Agency to accept the lowest responsible and responsive Bidder for the Work.
30	Contract Execution Date
31 32	The date the Contracting Agency officially binds the Agency to the Contract.
33 34	Notice to Proceed Date  The date stated in the Notice to Proceed on which the Contract time begins.
35	
36	Substantial Completion Date  The doubte Engineer determines the Contracting Agency has full and unrestricted.
37 38	The day the Engineer determines the Contracting Agency has full and unrestricted use and benefit of the facilities, both from the operational and safety standpoint, any
39	remaining traffic disruptions will be rare and brief, and only minor incidental work,
40	replacement of temporary substitute facilities, plant establishment periods, or
41	correction or repair remains for the Physical Completion of the total Contract.
42	
43	Physical Completion Date
44	The day all of the Work is physically completed on the project. All documentation
45	required by the Contract and required by law does not necessarily need to be
46	furnished by the Contractor by this date.
47	Completion Date
48 49	Completion Date  The day all the Work specified in the Contract is completed and all the obligations of
マン	The day all the vvoir specified in the contract is completed and all the obligations of

the Contractor under the contract are fulfilled by the Contractor. All documentation

required by the Contract and required by law must be furnished by the Contractor before establishment of this date.

Final Acceptance Date
The date on which the Contracting Agency accepts the Work as complete.

Supplement this Section with the following:

All references in the Standard Specifications, Amendments, or WSDOT General Special Provisions, to the terms "State", "Department of Transportation", "Washington State Transportation Commission", "Commission", "Secretary of Transportation", "Secretary", "Headquarters", and "State Treasurer" shall be revised to read "Contracting Agency".

All references to "State Materials Laboratory" shall be revised to read "Contracting Agency designated location".

All references to "final contract voucher certification" shall be interpreted to mean the final payment form established by the Contracting Agency.

The venue of all causes of action arising from the advertisement, award, execution, and performance of the contract shall be in the Superior Court of the County where the Contracting Agency's headquarters are located.

**Project Contract Terms** 

Additive

A supplemental unit of work or group of bid items, identified separately in the Bid Proposal, which may, at the discretion of the Contracting Agency, be awarded in addition to the base bid.

Alternate

One of two or more units of work or groups of bid items, identified separately in the Bid Proposal, from which the Contracting Agency may make a choice between different methods or material of construction for performing the same work.

**Business Day** 

A business day is any day from Monday through Friday except holidays as listed in Section 1-08.5.

**Contract Bond** 

The definition in the Standard Specifications for "Contract Bond" applies to whatever bond form(s) are required by the Contract Documents, which may be a combination of a Payment Bond and a Performance Bond.

**Contract Documents** 

See definition for "Contract".

**Contract Time** 

The period of time established by the terms and conditions of the Contract within which the Work must be physically completed.

#### Notice of Award

The written notice from the Contracting Agency to the successful Bidder signifying the Contracting Agency's acceptance of the Bid Proposal.

#### **Notice to Proceed**

The written notice from the Contracting Agency or Engineer to the Contractor authorizing and directing the Contractor to proceed with the Work and establishing the date on which the Contract time begins.

#### Traffic

 Both vehicular and non-vehicular traffic, such as pedestrians, bicyclists, wheelchairs, and equestrian traffic.

# Section 1-02, Bid Procedures and Conditions

#### Delete Section 1-02.1 and replace it with the following:

#### 1-02.1 Qualifications of Bidder

Before award of a public works contract, a bidder must meet at least the minimum qualifications of RCW 39.04.350(1) to be considered a responsible bidder and qualified to be awarded a public works project.

# 1-02.2 Plans and Specifications

# Delete this section and replace it with the following:

Information as to where Bid Documents can be obtained or reviewed can be found in the Notice to Bidders (Advertisement for Bids) for the work.

After award of the contract, plans and specifications will be issued to the Contractor at no cost as detailed below:

To Prime Contractor	No. of Sets	Basis of Distribution
Reduced plans (11" x 17")	3	Furnished automatically upon award.
Contract Provisions	3	Furnished automatically upon award.

Additional plans and Contract Provisions may be obtained by the Contractor from the source stated in the Call for Bids, at the Contractor's own expense.

# 1-02.5 Proposal Forms

# Delete this section and replace it with the following:

The Proposal Form will identify the project and its location and describe the work. It will also list estimated quantities, units of measurement, the items of work, and the materials

to be furnished at the unit bid prices. The bidder shall complete spaces on the proposal form that call for, but are not limited to, unit prices; extensions; summations; the total bid amount; signatures; date; and, where applicable, retail sales taxes and acknowledgment of addenda; the bidder's name, address, telephone number, and signature; the bidder's D/M/WBE commitment, if applicable; a State of Washington Contractor's Registration Number; and a Business License Number, if applicable. Bids shall be completed by typing or shall be printed in ink by hand, preferably in black ink. The required certifications are included as part of the Proposal Form.

The Contracting Agency reserves the right to arrange the proposal forms with alternates and additives, if such be to the advantage of the Contracting Agency. The bidder shall bid on all alternates and additives set forth in the Proposal Form unless otherwise specified.

#### 1-02.6 Preparation of Proposal

#### Supplement the second paragraph with the following:

4. If a minimum bid amount has been established for any item, the unit or lump sum price must equal or exceed the minimum amount stated.

5. Any correction to a bid made by interlineation, alteration, or erasure, shall be initialed by the signer of the bid.

#### Delete the last paragraph, and replace it with the following:

- The bidder shall make no stipulation on the bid form, nor qualify the bid in any manner.
- A bid by a corporation shall be executed in the corporate name, by the president or a vice president (or other corporate officer accompanied by evidence of authority to sign).
- A bid by a partnership shall be executed in the partnership name, and signed by a partner. A copy of the partnership agreement shall be submitted with the bid form if any D/M/WBE requirements are to be satisfied through such an agreement.
  - A bid by a joint venture shall be executed in the joint venture name and signed by a member of the joint venture. A copy of the joint venture agreement shall be submitted with the bid form if any D/W/MBE requirements are to be satisfied through such an agreement.

# 1-02.7 Bid Deposit

#### Supplement this section with the following:

Bid deposits/bonds are required for this proposal. **All Bid Proposals** shall be accompanied by a bid proposal deposit in the form of a Cash, Cashier's Check, Certified Check in an amount equal to five percent (5%) of such bid proposal. Or the Proposal Bond may be on DOT form 272-001 revised 01/2020 for Local Agency Use. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond or allow 10%

1 2 3	withholding w Conservation	vithin the 3 weeks of award date, the bid proposal shall be forfeited to Lewis District.		
4 5	1-02.9 Deli	very of Proposal		
6 7 8	Delete this se	ection and replace with the following:		
9 10 11	Each proposa following add	al shall be submitted in a sealed envelope, with the Project Name to the lress:		
12 13 14 15 16		• • • • • • • • • • • • • • • • • • •		
17	The proposa	al may also be delivered via email to Kelly Verd, Lewis Conservation		
18 19 20 21	<b>District Proj</b>	ect Manager, at kelly.verd@lewiscdwa.com. If delivering proposal via email, er Bridge - Fish Passage Improvement Project 2025 Bid Proposal" in subject		
22 23 24 25	The Contracting Agency will not open or consider any Bid Proposal that is received after the time specified in the Call for Bids for receipt of Bid Proposals, or received in a location other than that specified in the Call for Bids.			
26	•			
27 28	1-02.12 Pul	blic Opening of Proposals		
29 30	Supplement t	this section with the following:		
31 32 33	results fro	Bid Opening, results will be emailed to all Bidders. Bidders may also obtain bid om the Lewis Conservation District by calling Kelly Verd, Special Projects at (360) 996-4560.		
34 35	1_02 13 lrrc	egular Proposals		
36	1-02.13 1116	guiai Froposais		
37	Revise item 1	<u>1 to read</u> :		
38 39	1 A pro	posal will be considered irregular and will be rejected if:		
40	a.	The Bidder is not prequalified when so required;		
41 42	b.	The authorized proposal form furnished by the Contracting Agency is not used or is altered;		
43 44	C.	The completed proposal form contains any unauthorized additions, deletions, alternate Bids, or conditions;		
45 46	d.	The Bidder adds provisions reserving the right to reject or accept the award, or enter into the Contract;		
47	e.	A price per unit cannot be determined from the Bid Proposal;		
48	f.	The Proposal form is not properly executed;		
49 50	g.	The Bidder fails to submit or properly complete a Subcontractor list, if applicable, as required in Section 1-02.6;		
51 52	h.	The Bidder fails to submit or properly complete a Disadvantaged Business Enterprise Certification, if applicable, as required in Section 1-02.6;		

- i. The Bidder fails to submit written confirmation from each DBE firm listed on the Bidder's completed DBE Utilization Certification that they are in agreement with the bidders DBE participation commitment, if applicable, as required in Section 1-02.6, or if the written confirmation that is submitted fails to meet the requirements of the Special Provisions;
- j The Bidder fails to submit DBE Good Faith Effort documentation, if applicable, as required in Section 1-02.6, or if the documentation that is submitted fails to demonstrate that a Good Faith Effort to meet the Condition of Award was made:
- k. The Bid Proposal does not constitute a definite and unqualified offer to meet the material terms of the Bid invitation; or
- I. More than one proposal is submitted for the same project from a Bidder under the same or different names.

#### 1-02.14 Disqualification of Bidders

#### Supplement this section with the following:

A Bidder will be deemed not responsible if the Bidder does not meet the mandatory bidder responsibility criteria in RCW 39.04.350(1), as amended.

As evidence that the Bidder meets the mandatory bidder responsibility criteria, the apparent two lowest Bidders must submit to the Contracting Agency within 24 hours of the bid submittal deadline, documentation (sufficient in the sole judgment of the Contracting Agency) demonstrating compliance with all responsibility criteria. The Contracting Agency reserves the right to request such documentation from other Bidders as well, and to request further documentation as needed to assess bidder responsibility.

The Contracting Agency also reserves the right to obtain information from third parties concerning a Bidder's compliance with the mandatory bidder responsibility criteria.

If the Contracting Agency determines the Bidder does not meet the mandatory bidder responsibility criteria in RCW 39.04.350(1) and is therefore not a responsible Bidder, the Contracting Agency shall notify the Bidder in writing, with the reasons for its determination. If the Bidder disagrees with this determination, it may appeal the determination within two (2) business days of the Contracting Agency's determination by presenting its appeal and any additional information to the Contracting Agency. The Contracting Agency will consider the appeal and any additional information before issuing its final determination. If the final determination affirms that the Bidder is not responsible, the Contracting Agency will not execute a contract with any other Bidder until at least two business days after the Bidder determined to be not responsible has received the Contracting Agency's final determination.

#### 1-02.15 Pre Award Information

#### Supplement this section with the following:

- 7. Obtain, and furnish a copy of, a business license to do business in the city or county where the work is located.
- 8. A copy of State of Washington Contractor's Registration, or

9. Any other information or action taken that is deemed necessary to ensure that the bidder is the lowest responsible bidder.

# **Section 1-03, Award and Execution of Contract**

#### 1-03.1 Consideration of Bids

#### Revise the first paragraph to read:

After opening and reading proposals, the Contracting Agency will check them for correctness of extensions of the prices per unit and the total price. If a discrepancy exists between the price per unit and the extended amount of any Bid item, the price per unit will control. If a minimum bid amount has been established for any item and the bidder's unit or lump sum price is less than the minimum specified amount, the Contracting Agency will unilaterally revise the unit or lump sum price, to the minimum specified amount and recalculate the extension. The total of extensions, corrected where necessary, including sales taxes where applicable and such additives and/or alternates as selected by the Contracting Agency, will be used by the Contracting Agency for award purposes and to fix the Awarded Contract Price amount and the amount of the contract bond.

#### 1-03.3 Execution of Contract

# Revise this section to read:

Copies of the Contract Provisions, including the unsigned Form of Contract, will be available for signature by the successful bidder on the first business day following award. The number of copies to be executed by the Contractor will be determined by the Contracting Agency.

Within <u>10</u> calendar days after the award date, the successful bidder shall return the signed Contracting Agency-prepared contract, an insurance certification as required by Section 1-07.18, and a satisfactory bond as required by law and Section 1-03.4. Before execution of the contract by the Contracting Agency, the successful bidder shall provide any pre-award information the Contracting Agency may require under Section 1-02.15.

Until the Contracting Agency executes a contract, no proposal shall bind the Contracting Agency nor shall any work begin within the project limits or within Contracting Agency-furnished sites. The Contractor shall bear all risks for any work begun outside such areas and for any materials ordered before the contract is executed by the Contracting Agency.

#### 1-03.4 Contract Bond

#### Revise the first paragraph to read:

The successful bidder shall provide an executed contract bond for the full contract amount. This contract bond shall:

1. Be on a Contracting Agency-furnished form;

2. Be signed by an approved surety (or sureties) that:

a. Is registered with the Washington State Insurance Commissioner, and

- b. Appears on the current Authorized Insurance List in the State of Washington published by the Office of the Insurance Commissioner,
- 3. Be conditioned upon the faithful performance of the contract by the Contractor within the prescribed time;
- 4. Be conditioned upon the payment of taxes, increases, and penalties incurred on the project under titles 50, 51, and 82 RCW; and
- 5. Guarantee that the surety shall indemnify, defend, and protect the Contracting Agency against any claim of direct or indirect loss resulting from the failure:
  - a. Of the Contractor (or any of the employees, subcontractors, or lower tier subcontractors of the Contractor) to faithfully perform the contract, or
  - b. Of the Contractor (or the subcontractors or lower tier subcontractors of the Contractor) to pay all laborers, mechanics, subcontractors, lower tier subcontractors, material person, or any other person who provides supplies or provisions for carrying out the work;
- 6. Be accompanied by a power of attorney for the Surety's officer empowered to sign the bond; and
- 7. Be signed by an officer of the Contractor empowered to sign official statements (sole proprietor or partner). If the Contractor is a corporation, the bond must be signed by the president or vice-president, unless accompanied by written proof of the authority of the individual signing the bond to bind the corporation (i.e., corporate resolution, power of attorney or a letter to such effect by the president or vice-president).

# Section 1-04, Scope of the Work

# 1-04.4 Changes

The last two paragraphs are deleted.

#### 1-05.7 Removal of Defective and Unauthorized Work

#### Supplement this section with the following:

If the Contractor fails to remedy defective or unauthorized work within the time specified in a written notice from the Engineer, or fails to perform any part of the work required by the Contract Documents, the Engineer may correct and remedy such work as may be identified in the written notice, with Contracting Agency forces or by such other means as the Contracting Agency may deem necessary.

If the Contractor fails to comply with a written order to remedy what the Engineer determines to be an emergency situation, the Engineer may have the defective and unauthorized work corrected immediately, have the rejected work removed and replaced, or have work the Contractor refuses to perform completed by using Contracting Agency or other forces. An emergency situation is any situation when, in the opinion of the Engineer, a delay in its remedy could be potentially unsafe, or might cause serious risk of loss or damage to the public.

Direct or indirect costs incurred by the Contracting Agency attributable to correcting and remedying defective or unauthorized work, or work the Contractor failed or refused to

perform, shall be paid by the Contractor. Payment will be deducted by the Engineer from monies due, or to become due, the Contractor. Such direct and indirect costs shall include in particular, but without limitation, compensation for additional professional services required, and costs for repair and replacement of work of others destroyed or damaged by correction, removal, or replacement of the Contractor's unauthorized work.

No adjustment in contract time or compensation will be allowed because of the delay in the performance of the work attributable to the exercise of the Contracting Agency's rights provided by this Section.

The rights exercised under the provisions of this section shall not diminish the Contracting Agency's right to pursue any other avenue for additional remedy or damages with respect to the Contractor's failure to perform the work as required.

#### 1-05.11 Final Inspection

Delete this section and replace it with the following:

# 1-05.11 Final Inspections and Operational Testing

# 1-05.11(1) Substantial Completion Date

When the Contractor considers the work to be substantially complete, the Contractor shall so notify the Engineer and request the Engineer establish the Substantial Completion Date. The Contractor's request shall list the specific items of work that remain to be completed in order to reach physical completion. The Engineer will schedule an inspection of the work with the Contractor to determine the status of completion. The Engineer may also establish the Substantial Completion Date unilaterally.

If, after this inspection, the Engineer concurs with the Contractor that the work is substantially complete and ready for its intended use, the Engineer, by written notice to the Contractor, will set the Substantial Completion Date. If, after this inspection the Engineer does not consider the work substantially complete and ready for its intended use, the Engineer will, by written notice, so notify the Contractor giving the reasons therefore.

Upon receipt of written notice concurring in or denying substantial completion, whichever is applicable, the Contractor shall pursue vigorously, diligently and without unauthorized interruption, the work necessary to reach Substantial and Physical Completion. The Contractor shall provide the Engineer with a revised schedule indicating when the Contractor expects to reach substantial and physical completion of the work.

The above process shall be repeated until the Engineer establishes the Substantial Completion Date and the Contractor considers the work physically complete and ready for final inspection.

#### 1-05.11(2) Final Inspection and Physical Completion Date

When the Contractor considers the work physically complete and ready for final inspection, the Contractor by written notice, shall request the Engineer to schedule a

final inspection. The Engineer will set a date for final inspection. The Engineer and the Contractor will then make a final inspection and the Engineer will notify the Contractor in writing of all particulars in which the final inspection reveals the work incomplete or unacceptable. The Contractor shall immediately take such corrective measures as are necessary to remedy the listed deficiencies. Corrective work shall be pursued vigorously, diligently, and without interruption until physical completion of the listed deficiencies. This process will continue until the Engineer is satisfied the listed deficiencies have been corrected.

If action to correct the listed deficiencies is not initiated within 7 days after receipt of the written notice listing the deficiencies, the Engineer may, upon written notice to the Contractor, take whatever steps are necessary to correct those deficiencies pursuant to Section 1-05.7.

The Contractor will not be allowed an extension of contract time because of a delay in the performance of the work attributable to the exercise of the Engineer's right hereunder.

Upon correction of all deficiencies, the Engineer will notify the Contractor and the Contracting Agency, in writing, of the date upon which the work was considered physically complete. That date shall constitute the Physical Completion Date of the contract, but shall not imply acceptance of the work or that all the obligations of the Contractor under the contract have been fulfilled.

#### 1-05.15 Method of Serving Notices

# Revise the second paragraph to read:

All correspondence from the Contractor shall be directed to the Project Engineer. All correspondence from the Contractor constituting any notification, notice of protest, notice of dispute, or other correspondence constituting notification required to be furnished under the Contract, must be in paper format, hand delivered or sent via mail delivery service to the Project Engineer's office. Electronic copies such as e-mails or electronically delivered copies of correspondence will not constitute such notice and will not comply with the requirements of the Contract.

#### Add the following new section:

# 1-05.17 Oral Agreements

No oral agreement or conversation with any officer, agent, or employee of the Contracting Agency, either before or after execution of the contract, shall affect or modify any of the terms or obligations contained in any of the documents comprising the contract. Such oral agreement or conversation shall be considered as unofficial information and in no way binding upon the Contracting Agency, unless subsequently put in writing and signed by the Contracting Agency.

# Section 1-07, Legal Relations and Responsibilities to the Public

#### 1-07.1 Laws to be Observed

# Supplement this section with the following:

 In cases of conflict between different safety regulations, the more stringent regulation shall apply.

The Washington State Department of Labor and Industries shall be the sole and paramount administrative agency responsible for the administration of the provisions of the Washington Industrial Safety and Health Act of 1973 (WISHA).

The Contractor shall maintain at the project site office, or other well-known place at the project site, all articles necessary for providing first aid to the injured. The Contractor shall establish, publish, and make known to all employees, procedures for ensuring immediate removal to a hospital, or doctor's care, persons, including employees, who may have been injured on the project site. Employees should not be permitted to work on the project site before the Contractor has established and made known procedures for removal of injured persons to a hospital or a doctor's care.

The Contractor shall have sole responsibility for the safety, efficiency, and adequacy of the Contractor's plant, appliances, and methods, and for any damage or injury resulting from their failure, or improper maintenance, use, or operation. The Contractor shall be solely and completely responsible for the conditions of the project site, including safety for all persons and property in the performance of the work. This requirement shall apply continuously, and not be limited to normal working hours. The required or implied duty of the Engineer to conduct construction review of the Contractor's performance does not, and shall not, be intended to include review and adequacy of the Contractor's safety measures in, on, or near the project site.

### 1-07.5 Environmental Regulations

#### Section 1-07.5 is supplemented with the following:

#### **Environmental Commitments**

The following Provisions summarize the requirements, in addition to those required elsewhere in the Contract, imposed upon the Contracting Agency by the various documents referenced in the Appendix B. Throughout the work, the Contractor shall comply with the following requirements:

# 1-07.5(1) General

The Contractor shall ensure that the Project Manager representing the Prime Contractor and all Subcontractors has read and understands this Special Provision. Prior to commencing any work on site, the Contactor shall provide the Engineer with a signed statement from the Project Manager stating that the Project Manager has read, understands and will abide by the conditions of this Special Provision.

#### 1-07.9 Wages

#### 1-07.9(1) General

### Section 1-07.9(1) is supplemented with the following:

This project is subject to provisions of Washington State Prevailing Wage Law. State prevailing wage rates incorporated in this contract are applicable to all construction activities associated with this contract.

# 1-07.18 Public Liability and Property Damage Insurance

Delete this section in its entirety, and replace it with the following:

#### 1-07.18 Insurance

#### 1-07.18(1) General Requirements

 A. The Contractor shall obtain the insurance described in this section from insurers approved by the State Insurance Commissioner pursuant to RCW Title 48. The insurance must be provided by an insurer with a rating of A-: VII or higher in the A.M. Best's Key Rating Guide, which is licensed to do business in the state of Washington (or issued as a surplus line by a Washington Surplus lines broker). The Contracting Agency reserves the right to approve or reject the insurance provided, based on the insurer (including financial condition), terms and coverage, the Certificate of Insurance, and/or endorsements.

B. The Contractor shall keep this insurance in force during the term of the Contract and for thirty (30) days after the Physical Completion date, unless otherwise indicated (see C. below).

C. If any insurance policy is written on a claims made form, its retroactive date, and that of all subsequent renewals, shall be no later than the effective date of this Contract. The policy shall state that coverage is claims made and state the retroactive date. Claims-made form coverage shall be maintained by the Contractor for a minimum of 36 months following the Final Completion or earlier termination of this Contract, and the Contractor shall annually provide the Contracting Agency with proof of renewal. If renewal of the claims made form of coverage becomes unavailable, or economically prohibitive, the Contractor shall purchase an extended reporting period ("tail") or execute another form of guarantee acceptable to the Contracting Agency to assure financial responsibility for liability for services performed.

D. The insurance policies shall contain a "cross liability" provision.

E. The Contractor's and all Subcontractors' insurance coverage shall be primary and non-contributory insurance as respects the Contracting Agency's insurance, self-insurance, or insurance pool coverage.

F. The Contractor shall provide the Contracting Agency and all Additional Insureds with written notice of any policy cancellation, within two business days of their receipt of such notice.

- G. Upon request, the Contractor shall forward to the Contracting Agency a full and certified copy of the insurance policy(s).
- H. The Contractor shall not begin work under the Contract until the required insurance has been obtained and approved by the Contracting Agency.
- I. Failure on the part of the Contractor to maintain the insurance as required shall constitute a material breach of contract, upon which the Contracting Agency may, after giving five business days' notice to the Contractor to correct the breach, immediately terminate the Contract or, at its discretion, procure or renew such insurance and pay any and all premiums in connection therewith, with any sums so expended to be repaid to the Contracting Agency on demand, or at the sole discretion of the Contracting Agency, offset against funds due the Contractor from the Contracting Agency.
- J. All costs for insurance shall be incidental to and included in the unit or lump sum prices of the contract and no additional payment will be made.

#### 1-07.18(2) Additional Insured

 All insurance policies, with the exception of Professional Liability and Workers Compensation, shall name the following listed entities as additional insured(s):

- The Lewis Conservation District and its officers, elected officials, employees, agents, and volunteers
- Project site landowner, David Guenther

The above-listed entities shall be additional insured(s) for the full available limits of liability maintained by the Contractor, whether primary, excess, contingent or otherwise, irrespective of whether such limits maintained by the Contractor are greater than those required by this Contract, and irrespective of whether the Certificate of Insurance provided by the Contractor pursuant to 1-07.18(3) describes limits lower than those maintained by the Contractor.

#### 1-07.18(3) Subcontractors

Contractor shall ensure that each subcontractor of every tier obtains and maintains at a minimum the insurance coverages listed in 1-07.18(5)A and 1-07.18(5)B. Upon request of the Contracting Agency, the Contractor shall provide evidence of such insurance.

#### 1-07.18(4) Evidence of Insurance

The Contractor shall deliver to the Contracting Agency a Certificate(s) of Insurance and endorsements for each policy of insurance meeting the requirements set forth herein when the Contractor delivers the signed Contract for the work. The certificate and endorsements must conform to the following requirements:

- 1. An ACORD certificate or a form determined by the Contracting Agency to be equivalent.
- 2. Copies of all endorsements naming Contracting Agency and all other entities listed in 1-07.18(2) as Additional Insured(s), showing the policy number. The Contractor may submit a copy of any blanket additional insured clause from its policies instead of a separate endorsement. A statement of additional insured status on an ACORD Certificate of Insurance shall not satisfy this requirement.
- 48 3. Any other amendatory endorsements to show the coverage required herein.

#### 1-07.18(5) Coverages and Limits

1 The insurance shall provide the minimum coverages and limits set forth below. Providing 2 coverage in these stated minimum limits shall not be construed to relieve the Contractor 3 from liability in excess of such limits. All deductibles and self-insured retentions must be 4 disclosed and are subject to approval by the Contracting Agency. The cost of any claim 5 payments falling within the deductible shall be the responsibility of the Contractor. 6 7 1-07.18(5)A Commercial General Liability 8 A policy of Commercial General Liability Insurance, including: 9 Per project aggregate 10 Premises/Operations Liability Products/Completed Operations - for a period of one year following final acceptance of 11 12 the work. 13 Personal/Advertising Injury 14 **Contractual Liability** Independent Contractors Liability 15 Stop Gap / Employers' Liability 16 17 Explosion, Collapse, or Underground Property Damage (XCU) 18 19 Such policy must provide the following minimum limits: 20 \$1,000,000 Each Occurrence 21 \$2,000,000 General Aggregate 22 \$1,000,000 Products & Completed Operations Aggregate 23 \$1,000,000 Personal & Advertising Injury, each offence 24 25 Stop Gap / Employers' Liability: 26 \$1,000,000 Each Accident 27 \$1,000,000 Disease - Policy Limit 28 Disease - Each Employee \$1.000.000 29 30 1-07.18(5)B Automobile Liability 31 Automobile Liability for owned, non-owned, hired, and leased vehicles, with an MCS 90 32 endorsement and a CA 9948 endorsement attached if "pollutants" are to be transported. 33 34 Such policy(ies) must provide the following minimum limit: 35 \$1,000,000 combined single limit 36 37 1-07.18(5)C Workers' Compensation 38 The Contractor shall comply with Workers' Compensation coverage as required by the 39 Industrial Insurance laws of the state of Washington. 40 1-07.18(5)F Excess or Umbrella Liability 41 42 (May 10, 2006 APWA GSP) The Contractor shall provide Excess or Umbrella Liability coverage at limits of 43

The Contractor shall provide Excess or Umbrella Liability coverage at limits of \$1,000,000 per occurrence and annual aggregate. This excess or umbrella liability coverage shall apply, at a minimum, to both the Commercial General and Auto insurance policy coverage.

This requirement may be satisfied instead through the Contractor's primary Commercial General and Automobile Liability coverage, or any combination thereof.

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# Section 1-08, Prosecution and Progress

# 1-08.0 Preliminary Matters

# Add the following new sections:

#### 1-08.0(1) Preconstruction Conference

Prior to the Contractor beginning the work, a preconstruction conference will be held between the Contractor, the Engineer and such other interested parties as may be invited. The purpose of the preconstruction conference will be:

1. To review the initial progress schedule;

- 2. To establish a working understanding among the various parties associated or affected by the work;
- 3. To establish and review procedures for progress payment, notifications, approvals, submittals, etc.;
- 4. To establish normal working hours for the work;
- 5. To review safety standards and traffic control; and
- 6. To discuss such other related items as may be pertinent to the work.

The Contractor shall prepare and submit at the preconstruction conference the following:

- 1. A breakdown of all lump sum items;
- 2. A preliminary schedule of working drawing submittals; and
- 3. A list of material sources for approval if applicable.

# Add the following new section:

1-08.0(2) Hours of Work

# Except in the case of emergency or unless otherwise approved by the Contracting Agency, the normal straight time working hours for the Contract shall be any consecutive 8-hour period between 7:00 a.m. and 6:00 p.m. of a working day with a maximum 1-hour

lunch break and a 5-day work week. The normal straight time 8-hour working period for the Contract shall be established at the preconstruction conference or prior to the Contractor commencing the work.

Written permission from the Engineer is required, if a Contractor desires to perform work on holidays, Saturdays, or Sundays; before 7:00 a.m. or after 6:00 p.m. on any day; or longer than an 8-hour period on any day. The Contractor shall apply in writing to the Engineer for such permission, no later than noon on the working day prior to the day for

which the Contractor is requesting permission to work.

Permission to work between the hours of 10:00 p.m. and 7:00 a.m. during weekdays and between the hours of 10:00 p.m. and 9:00 a.m. on weekends or holidays may also be subject to noise control requirements. Approval to continue work during these hours

may be revoked at any time the Contractor exceeds the Contracting Agency's noise control regulations or complaints are received from the public or adjoining property

owners regarding the noise from the Contractor's operations. The Contractor shall have

no claim for damages or delays should such permission be revoked for these reasons.

Permission to work Saturdays, Sundays, holidays, or other than the agreed upon normal straight time working hours Monday through Friday may be given subject to certain other conditions set forth by the Contracting Agency or Engineer. These conditions may include but are not limited to:

• The Engineer may require designated representatives to be present during the work. Representatives who may be deemed necessary by the Engineer include, but are not limited to: survey crews; personnel from the Contracting Agency's material testing lab; inspectors; and other Contracting Agency employees when in the opinion of the Engineer, such work necessitates their presence.

• Considering the work performed on Saturdays, Sundays, and holidays as working days with regard to the contract time.

 • Considering multiple work shifts as multiple working days with respect to contract time, even though the multiple shifts occur in a single 24-hour period.

#### 1-08.3(2) A Type A Progress Schedule

#### Revise this section to read:

The Contractor shall submit 2 copies of a Type A Progress Schedule no later than at the preconstruction conference, or some other mutually agreed upon submittal time. The schedule may be a critical path method (CPM) schedule, bar chart, or other standard schedule format. Regardless of which format used, the schedule shall identify the critical path. The Engineer will evaluate the Type A Progress Schedule and approve or return the schedule for corrections within 15 calendar days of receiving the submittal.

#### 1-08.4 Prosecution of Work

Delete this section in its entirety, and replace it with the following:

#### 1-08.4 Notice to Proceed and Prosecution of Work

Notice to Proceed will be given after the Contract has been executed and the contract bond and evidence of insurance have been approved and filed by the Contracting Agency. The Contractor shall not commence with the work until the Notice to Proceed has been given by the Engineer. The Contractor shall commence construction activities on the project site within ten days of the Notice to Proceed Date, unless otherwise approved in writing. The Contractor shall diligently pursue the work to the physical completion date within the time specified in the Contract. Voluntary shutdown or slowing of operations by the Contractor shall not relieve the Contractor of the responsibility to complete the work within the time(s) specified in the Contract.

When shown in the Plans, the first order of work shall be the installation of high visibility fencing to delineate all areas for protection or restoration, as described in the Contract. Installation of high visibility fencing adjacent to the roadway shall occur after the placement of all necessary signs and traffic control devices in accordance with 1-10.1(2). Upon construction of the fencing, the Contractor shall request the Engineer to inspect the fence. No other work shall be performed on the site until the Contracting Agency has accepted the installation of high visibility fencing, as described in the Contract.

#### 1-08.5 Time for Completion

Revise the third and fourth paragraphs to read:

Contract time shall begin on the first working day following the Notice to Proceed Date.

Each working day shall be charged to the contract as it occurs, until the contract work is physically complete. If substantial completion has been granted and all the authorized working days have been used, charging of working days will cease. Each week the Engineer will provide the Contractor a statement that shows the number of working days: (1) charged to the contract the week before; (2) specified for the physical completion of the contract; and (3) remaining for the physical completion of the contract. The statement will also show the nonworking days and any partial or whole day the Engineer declares as unworkable. Within 10 calendar days after the date of each statement, the Contractor shall file a written protest of any alleged discrepancies in it. To be considered by the Engineer, the protest shall be in sufficient detail to enable the Engineer to ascertain the basis and amount of time disputed. By not filing such detailed protest in that period, the Contractor shall be deemed as having accepted the statement as correct. If the Contractor is approved to work 10 hours a day and 4 days a week (a 4-10 schedule) and the fifth day of the week in which a 4-10 shift is worked would ordinarily be charged as a working day then the fifth day of that week will be charged as a working day whether or not the Contractor works on that dav.

This project shall be **substantially complete by August 31, 2025**. All construction and cleanup shall be **complete by September 15, 2025**. If circumstances arise that may prevent project completion by this date, the contractor shall notify the Project Engineer immediately. The Project Engineer will review the circumstances with the Contractor, and will determine whether a delayed project completion date is required. If so, the Project Engineer will negotiate a revised project completion date with the Contractor.

#### 1-08.9 Liquidated Damages

Revise the fourth paragraph to read:

When the Contract Work has progressed to Substantial Completion as defined in the Contract. The Engineer may determine that the work is Substantially Complete. The Engineer will notify the Contractor in writing of the Substantial Completion Date. For overruns in Contract time occurring after the date so established, the formula for liquidated damages shown above will not apply. For overruns in Contract time occurring after the Substantial Completion Date, liquidated damages shall be assessed on the basis of direct engineering and related costs assignable to the project until the actual Physical Completion Date of all the Contract Work. The Contractor shall complete the remaining Work as promptly as possible. Upon request by the Project Engineer, the Contractor shall furnish a written schedule for completing the physical Work on the Contract.

Section 1-09, Measurement and Payment

1-09.9 Payments

# Delete the first four paragraphs and replace them with the following:

The basis of payment will be the actual quantities of Work performed according to the Contract and as specified for payment.

The Contractor shall submit a breakdown of the cost of lump sum bid items at the Preconstruction Conference, to enable the Project Engineer to determine the Work performed on a monthly basis. A breakdown is not required for lump sum items that include a basis for incremental payments as part of the respective Specification. Absent a lump sum breakdown, the Project Engineer will make a determination based on information available. The Project Engineer's determination of the cost of work shall be final.

Progress payments for completed work and material on hand will be based upon progress estimates prepared by the Engineer. A progress estimate cutoff date will be established at the preconstruction conference.

The initial progress estimate will be made not later than 30 days after the Contractor commences the work, and successive progress estimates will be made every month thereafter until the Completion Date. Progress estimates made during progress of the work are tentative, and made only for the purpose of determining progress payments. The progress estimates are subject to change at any time prior to the calculation of the final payment.

#### The value of the progress estimate will be the sum of the following:

work completed multiplied by the unit price.

2. Lump Sum Items in the Bid Form — based on the approved Contractor's lump sum breakdown for that item, or absent such a breakdown, based on the Engineer's

1. Unit Price Items in the Bid Form — the approximate quantity of acceptable units of

3. Materials on Hand — 100 percent of invoiced cost of material delivered to Job site or other storage area approved by the Engineer.

4. Change Orders — entitlement for approved extra cost or completed extra work as determined by the Engineer.

# Progress payments will be made in accordance with the progress estimate less:

1. Retainage per Section 1-09.9(1)

determination.

 2. The amount of progress payments previously made; and

3. Funds withheld by the Contracting Agency for disbursement in accordance with the Contract Documents.

Progress payments for work performed shall not be evidence of acceptable performance or an admission by the Contracting Agency that any work has been satisfactorily completed. The determination of payments under the contract will be final in accordance with Section 1-05.1.

1 2 3	The Lewis Conservation District will process payment requests in a timely manner but may require up to 60 days to issue payment.			
4	Supplement this section with the following:			
5 6 7	Lump sum item breakdowns are not required when the bid price for the lump sum item is less than \$20,000.			
8 9 10	1-09.13(3)A Administration of Arbitration			
10 11 12	Revise the third paragraph to read:			
13 14 15 16 17 18	The Contracting Agency and the Contractor mutually agree to be bound by the decision of the arbitrator, and judgment upon the award rendered by the arbitrator may be entered in the Superior Court of the county in which the Contracting Agency's headquarters are located. The decision of the arbitrator and the specific basis for the decision shall be in writing. The arbitrator shall use the contract as a basis for decisions.			
20	Division 0			
21 22	Division 8			
23	Miscellaneous Construction			
24 25 26	Section 8-01, Erosion Control and Water Pollution Control			
20 27 28	This Section is supplemented with the following subsection 8-01(A):			
29 30	8-01(A) Environmental Compliance			
31 32	Description			
33 34 35 36 37	It is the Contractor's responsibility to conduct and perform all Work in accordance with Environmental Regulations, Environmental Commitments, Permits, and Plans that the Work is subject to.			
38 39	ITEM SPECIFIC PROVISIONS			
39 40 41	TIEW SI LONIO I ROVISIONS			
42 43 44 45 46	<b>MOBILIZATION</b> Mobilization shall include the costs of moving all equipment to the job site, traffic control, moving all equipment from the site, inspections and testing, acquisition and payment for permits, fees, bonds and insurance.			
46 47 48 49	Compensation for this work shall be measured and paid as lump sum for Mobilization. No additional payment shall be made.			
FO	DEWATED AND WORK SITE ISOLATION			

This work is for installing, dewatering, protecting adjacent stream habitat and maintaining all forms of cofferdams, pumps and pipes for work site isolation, for installation of structures and any in-stream channel work. Every effort to protect stream/wetland habitat outside and adjacent to the construction area limits must be taken and all environmental provisions must be adhered to as stated in the applicable permits and this document.

Compensation for this work shall be paid as a lump sum for Dewater and Work Site Isolation. The lump sum price shall be full compensation for all labor, equipment, and material to install and maintain the stream bypass and dewatering pumps to isolate the work area and protect stream habitat outside the worksite construction area limits as needed. No additional payment shall be made.

#### **EXCAVATION, HAUL AND DISPOSAL**

This item includes excavation **(150 CY)** to include excavated vegetation, removed structures and miscellaneous deleterious material (if found within the excavation limits during excavation). Any trees or stumps within the clearing limits will also be removed as part of this item. Haul and disposal are part of this unit cost. Excavation spoils will be wasted onsite at a landowner approved location.

This item shall be measured and paid per cubic yard (bank volume). The unit bid price shall be full payment for all labor, material, and equipment necessary to excavate this material. No additional payment shall be made.

#### GEOTEXTILE FOR SOIL SEPARATION, ABUTMENTS

This item is for providing and placing geotextile fabric **(55 SY)** as a separation layer between native soils and the riprap abutments. The contractor shall provide and place the geotextile per the plans and specifications. This material will be a woven geotextile, such as Mirafi 500X or equivalent. The fabric will be placed loosely in the excavation to accommodate settlement, will extend up to existing ground level and all seams shall have a minimum 2' overlap. Material placement and backfilling shall be done in a manner to prevent puncture or tearing of the geotextile.

This item shall be paid per square yard, installed as specified. The unit price shall be full payment for all labor, material, and equipment to provide and install the geotextile as specified. No additional payment shall be made.

#### LIGHT LOOSE RIPRAP, ABUTMENTS

This item is for providing and placing light loose riprap (30 CY) for bridge abutments. This material shall be consistent with sizing and gradation specified in Sections 9-13.1(3) and 8-15.3(2) of the Standard Specifications.

This item shall be paid per cubic yard (truck volume), delivered to the project site. The unit bid price shall be full payment for all labor, material, and equipment necessary to provide and install the materials as specified. No additional payment shall be made.

#### **GRAVEL LEVELING COURSE**

This item is for providing and placing material for the gravel leveling course (5 CY) on bridge abutments. This material shall be 1-1/4" minus crushed gravel placed at the depths and dimensions specified in the plan drawings, compacted to with plate compactor, vibratory ramming compactor, or excavator mounted hoe pac.

This item shall be paid per cubic yard (truck volume), delivered to the project site. The unit bid price shall be full payment for all labor, material, and equipment necessary to provide and install the materials as specified. No additional payment shall be made.

INSTALL BRIDGE (PROVIDED)

This item is for offloading, transporting, assembling, and installing the 26' long x 14' wide prefabricated steel bridge. The bridge will be delivered in two 26' long x 7' wide panels that will be offloaded near Middle Fork Road, and the contractor is responsible for transporting them to the installation site (~1,500 linear feet). Contractor shall coordinate directly with the bridge manufacturer for delivery.

This item shall be measured and paid as a lump sum. The unit price shall be full payment for all labor, material, and equipment necessary to offload, transport to installation site, place, assemble (including field welding if necessary) and install the bridge as specified. No additional payment shall be made.

**UTILITIES** 

 This item is for providing and installing a 1-1/4" pressurized water line passing through the bridge installation site. The existing line will be shut off and abandoned before excavation for abutments and new channel. The new pressurized water line will connect to the existing line at either end and be hung on the downstream side of the new bridge, attached with hangers or brackets. Attachment methods will be reviewed and approved by the project engineer prior to installation.

This item shall be paid as a lump sum. The lump sum price shall be full payment for all labor, equipment, and material necessary to install pressurized water line as depicted in plans. No additional payment shall be made.

**GEOTEXTILE FOR SOIL SEPARATION, APPROACHES** 

This item is for providing and placing geotextile fabric **(120 SY)** as a separation layer for separation between native soils and the new bridge approaches. The contractor shall provide and place the geotextile per the plans and specifications. This material will be woven geotextile, such as Mirafi 500X or equivalent. The fabric will be placed loosely in the excavation to accommodate settlement, will extend up to existing ground level and all seams shall have a minimum 2' overlap. Material placement and backfilling shall be done in a manner to prevent puncture or tearing of the geotextile.

This item shall be paid per square yard, installed as specified. The unit price shall be full payment for all labor, material, and equipment to provide and install the geotextile as specified. No additional payment shall be made.

**GRAVEL BORROW IMPORT, BACKFILL AND COMPACTION** 

This item includes provision, transport and placement of imported common gravel borrow (50 CY) installed at the locations and dimensions depicted in the project plan set. The imported material shall be common gravel borrow (3" maximum size) and approved by engineer prior to import and/or installation. The gravel borrow material will be installed in 1' maximum vertical lifts and compacted with plate compactor, vibratory ramming compactor, or excavator mounted hoe pac.

This item shall be measured and paid per cubic yard per delivered to the project site. The

unit bid price shall be full payment for all labor, material, and equipment to provide and install the gravel borrow material as specified. No additional payment shall be made.

#### **GRAVEL SURFACING**

This item is for providing imported 5/8" minus crushed gravel **(40 CY)** for surfacing the finished bridge approaches. The finished gravel surfacing will be a 6" thick layer, mechanically compacted with plate compactor, vibratory ramming compactor, or excavator mounted hoe pac.

This item shall be paid per cubic yard (truck volume), delivered to the project site. The unit bid price shall be full payment for all labor, material, and equipment to provide and install this material as specified. No additional payment shall be made.

#### SEED AND MULCH

This item is for applying seed and grain straw mulch to any open or disturbed soils at the sites, **(0.25 acres)**. The seed will be standard "DOT Erosion Control Mix" available at most farm supply and feed stores. The proposed seed mix shall be applied at a minimum rate of 50 pounds/acre. The contractor shall provide grain straw bales to be applied at a rate of one bale per 1,000 square feet.

This item shall be paid per acre. The unit bid price shall be full payment for all labor, equipment, and materials necessary to provide and apply seed and straw mulch as specified. No additional payment shall be made.

#### **PROJECT CLEANUP**

This item includes all work not otherwise specified to remove all excess construction materials and other refuse and clean the project area after construction is complete.

Cleaning shall include, but is not limited to, sweeping loose sediment from structure surfaces, removal of all refuse from the construction area and repair of any fences or infrastructure that was moved or disturbed during construction. Any rutting will be remediated by filling ruts or scarifying and leveling. Any alterations or impacts to the property will be restored to pre-project condition.

This item shall be paid as a lump sum. The lump sum price shall be full payment for all labor, equipment, and material necessary to clean and restore the project area to the satisfaction of the Engineer. No additional payment shall be made.

#### MINOR CHANGE

This item is included to allow minor changes to the contract in accordance with the Standard Specifications. To ensure uniformity in bidding, this item shall have a set bid price of \$1000.

This item shall be paid as Time & Materials (T&M) to perform pre-authorized minor changes that have been approved by the Engineer or Engineer's Representative.

# **Appendices**

- 47 The following appendices are attached and made a part of this contract:
- Summaries of <u>Design Plan Set, Permit Approvals, and Washington State Prevailing</u>
  Wages as listed below.

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	APPENDIX A:	Design Plan Set	Pages 1-7
5	APPENDIX B:	Permits Approvals	Pages ?
6 7	APPENDIX C:	Washington State Prevailing Wages	Pages 1-20